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STATE OF COLORADO
DEPARTMENT OF LAW

OFFICE OF THE ATTORNEY GENERAL

STATE SERVICES BUILDING
1525 Sherman Street - 7th Floor
Denver, Colorado 80203
Phone (303) 866-4500

Dear Consumer:

The Collection Agency Board regulates the actions of collection agencies in the State of Colorado. It licenses collection agencies and enforces Colorado's collection law – the Colorado Fair Debt Collection Practices Act. Please read the enclosed brochure describing your rights under that law including rights you can exercise without having to file a complaint.

If you have been unable to resolve your complaint yourself, please complete and return the enclosed form. Please note the following instructions:

1. Use **TYPEWRITER** or **BLACK PEN**. Other color ink does not photocopy well.
2. Enclose one copy of all documents that pertain to your complaint. **DO NOT SEND ORIGINALS.**
3. Provide the complete collection agency name, address, and person(s) involved.

We will review your complaint to determine whether our office has the statutory authority to assist you. If our office has jurisdiction, we will send a copy of your complaint with your documentation to the collection agency for its response. You will receive a copy of the response unless it is kept for additional investigation.

If we do not have jurisdiction to handle your complaint, we will refer your complaint to the proper authority.

If we determine that a violation of the Colorado Fair Debt Collection Practices Act occurred, we may bring disciplinary action against the collection agency. However, we have no authority to order the collection agency to pay you money, damages, or penalties.

It may take some time to investigate your complaint. If a lawsuit has been filed against you, it is important that you respond to all legal documents as we cannot reverse a court order.

We are prohibited by law from giving legal advice. To preserve any legal rights you may have, you may wish to consult a private attorney about your legal options under the law.

If you have any questions, please contact the Collection Agency Board at (303) 866-5304.



STATE OF COLORADO
Collection Agency Board
JOHN W. SUTHERS, Attorney General

Name		
Address		
City	State	Zip Code
Home Phone		
Business Phone		
For senior fraud investigation purposes, please provide your age range: ____ (under 60) ____ (60 or over)		

MAIL TO: Collection Agency Board
1525 Sherman Street 7th Fl.
Denver, CO 80203
Phone (303) 866-5304
FAX (303) 866-5474

Collection agency name
Agency address
Agency phone number

ATTENTION: Please read instructions and attach copies of all documents.

Explanation of complaint:

I have read the above information and it is true to the best of my knowledge and belief.

SIGNATURE

DATE